



POSITION TITLE- Case Management Intern

DEPARTMENT- Case Management

SUPERVISOR- Program Director

DAYS/TIMES NEEDED- 20-35 hours (approximate; occasional evenings/weekends)

SALARY- Unpaid/ course credit

REQUIREMENTS- All majors eligible; preferred majors include Social Work, Human Development, Sociology, Education or related field

About Cleveland Angels

Cleveland Angels is a local chapter of a national nonprofit called National Angels. Our mission is to walk alongside children in the foster care system, as well as their caretakers, by offering consistent support through intentional giving, relationship building and mentorship.

Through our two core programs, we match dedicated volunteers with families and youth in the local foster care community to offer consistent practical and emotional support.

Our Love Box program is an opportunity to team up with other dedicated volunteers and create a pathway of hope for children in the foster care system. Volunteers meet practical, everyday needs, as well as build intentional relationships with the family they serve.

Our Dare to Dream program is a one-on-one mentorship program for aged-out or at-risk to age-out foster youth (ages ranging from 11-22 years). Our mentors are advocates, role models, valued friends, available resources, cheerleaders, and career enthusiasts.

CASE MANAGEMENT INTERN POSITION SUMMARY

- Work one-on-one with Case Management staff to meet our mission through core programs, program events and outreach initiatives
- Helping on-board and train volunteers, identify eligible foster families, and match groups
- Attend Needs Assessments with foster parents and volunteers
- Learn about volunteer development, training, and engagement, and train volunteers for Love Box program and Dare to Dream youth mentor program participation
- Attend networking events to build community partnerships and volunteer recruitment events

- Track data/in-kind donations
- Assist in building partnerships with CPAs (child placement agencies)
- Develop and improve training material/ programs
- Attend board meetings and assist when needed in organization fundraising events
- Improve knowledge of the Ohio child welfare system through learning sessions at Cleveland Angels, professional development through National Angels
- Improve knowledge of Trust Based Relational Intervention approach through learning sessions at Cleveland Angels and targeted reading assignments

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Skill in showing emotional discipline while demonstrating empathy for the needs of the families and children served.
- Skill in social perceptiveness & social communication; ability to maintain awareness of others' reactions, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Skill in using critical thinking to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Skill in developing constructive and cooperative working relationships both internal to Cleveland Angels and externally with various audiences to promote positive program impacts.
- Skill in analyzing information and evaluating results to choose the best solution and solve problems.
- Skill in developing specific goals and plans to prioritize, organize, and accomplish your work.
- Ability to communicate information and ideas clearly in speaking and writing.
- Ability to listen to competing perspectives (e.g., families and social workers) and remain externally neutral about the issue.
- Ability to develop and maintain effective working relationships with community organizations (e.g., child placement agencies), foster families, and youth in foster care.

HOW TO APPLY

Please submit your resume & letter of interest to

Apryl Rashid at apryl@CLEangels.org